



## LICENSED CLINICAL SOCIAL WORKER

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**Job Summary:** The Licensed Clinical Social Worker works collaboratively with the psychiatrist to provide psychosocial assessments, diagnosis, treatment plans, and consultation about patients and families to assist them in coping with illness and/or life situation. This includes emotional distress, mental illness, and substance abuse disorders.

### DUTIES

- Provide psychosocial assessments of patients and families to identify emotional, social, and environmental strengths and barriers related to their diagnosis, illness, treatment, and/or life situation
- Develop and implement a comprehensive psychosocial treatment plan utilizing appropriate clinical social work treatments and interventions
- Assist with screening, identification, diagnosis, management and treatment of victims of abuse, neglect, domestic violence, rape, etc.
- Assist with screening, identification, diagnosis, management, and treatment of mental health and/or substance abuse problems in patients and family members
- Maintain a working knowledge of relevant medical/legal issues that impact patient care (e.g. advance directives, child and elder abuse, etc.)
- Provide education to patients and families around issues related to adaptation to the patient's diagnosis, illness, treatment and/or life situation
- Participate in multi-disciplinary health care teams
- Provide leadership in representing clinical social work perspective with patient and family
- Maintain working knowledge of community resources and serve as liaison for community agencies
- Document assessment, plan, interactions, and interventions for patient encounters
- Maintain confidentiality regarding patient and family information
- Maintain records and statistics in accordance with the agency's policies
- Attend and participate in staff, committee, department, and other administrative meetings
- Participate in continuous quality improvement efforts
- Perform other related duties as assigned

### SKILLS

- Ability to communicate clearly both in writing and verbally with patients, health team and families
- Ability to function independently with regards to most clinical decision making
- Ability to communicate effectively to both adolescents and adults
- Ability to establish and maintain effective working relationships with patients, staff, and physicians

### EDUCATION

- Master's degree from an accredited school of Social Work required
- Current licensure as a Licensed Clinical Social Worker

**WORKING CONDITIONS**

- Pleasant, comfortable environment with direct patient interactions
- Work a 40-hour week; Some overtime may be required
- Some weekend work required
- May be required to travel to multiple CCIHS sites
- Must be able to see objects and writing accurately with or without assistive devices
- Bend, stoop and lift and/or push up to 50 pounds with reasonable accommodations

*I hereby acknowledge that I have read and understand the above-mentioned job duties, qualifications, and requirements. I also certify that I have received a copy of this job description.*

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deputy Director

\_\_\_\_\_  
Date